

## Mentoring – a bite-sized overview

45-minute virtual 'taster' session

What, exactly, is mentoring? How can it help?

Have I got the skills and qualities needed to be an effective mentor?

What are the pitfalls? Are there any guidelines to follow?

How can I be a more purposeful mentor? How can I develop that aspect of my management or leadership style?

If your organisation is trying to make more effective use of mentoring, then these are the questions you should be asking – and which this short session is designed to help answer.

### Learning objectives

- Understand mentoring and its benefits for mentor and mentee
- Learn the key skills and qualities for effective mentoring beyond the usual generic descriptors
- Understand how this relates to your own practice and those of your organisation when considering becoming a mentor or providing mentoring support
- Formulate an action plan based on a reflective practice approach

### Expert presenter

Amanda Dudman is an extremely popular trainer, facilitator, coach, mentor and consultant. The author of books on both coaching and mentoring, she leads our coaching and mentoring practice.

### Session outline (45 minutes)

#### 1 What is mentoring?

- The origin of the term and what it encompasses in 21<sup>st</sup> century practice
- What it is and isn't
- 'Mentoring' or a 'mentoring approach'?

#### 2 Skills and qualities needed

- Identifying the skills and qualities
- Using these with a behavioural model of mentoring

#### 3 Applying this in practice

- Developing and using the qualities and skills that make you an exemplar mentor
- A quick note about ethics and boundaries

#### 4 Actions and next steps

- Personal action planning, using reflective practice

### Session format

Sessions are usually run on Zoom or Teams. Please let us know if you prefer a different platform.

Groups of up to 12 recommended, up to 20 if necessary. Please let us know if you have a larger group and we can tweak the session accordingly.

All participants receive a PDF of the slides, key learning points and pointers to further learning resources.