

Collaboration – how to manage it

2-hour virtual session

Managing collaboration can be even more challenging than participating in it.

This session explores how to set the right environment for collaboration, how to manage group dynamics, and how to lead collaboration efforts when you may not have direct authority over all participants.

Practical exercises help participants develop influence, communication, and conflict management skills in collaborative environments.

Learning objectives

- Set the right environment for collaboration
- Handle conflict and tensions within collaborative teams
- Manage changing team members and shifting needs
- Influence collaboration without formal authority
- Deliver collaborative outcomes successfully

Session format

Sessions are usually run on Zoom or Teams. Please let us know if you prefer a different platform.

Groups of up to 12 recommended, up to 20 if necessary. Please let us know if you have a larger group and we can tweak the session accordingly.

All participants receive a PDF of the slides, key learning points and pointers to further learning resources.

Sample timetable

9:00	Welcome and introduction
9:05	Overview of collaborative leadership principles
9:20	Conflict and tension management strategies
9:40	Managing shifting collaborators
10:00	Influence and trust-building in collaboration
10:20	Group exercises: Common collaboration problems
10:40	Action planning
10:55	Key takeaways
11:00	Close