

## Management essentials

45-minute webinar

The most common reason for leaving a job is dissatisfaction with one's manager. Being an effective, supportive and clear manager is crucial for ensuring staff retention, team motivation and happiness, and business success.

This engaging webinar explores ideal manager behaviours, helping you get the most out of your team by understanding what they need from you. This is an opportunity to explore management and leadership – and to ensure that you're not the manager everyone wants to get away from!

### Learning objectives

- Understand the difference between management and leadership
- Learn about the different leadership styles – which one are you?
- Know how to manage performance effectively, on a daily basis
- Understand your management style and know how to flex your approach
- Find out why communicating expectations and standards upfront is essential

### Format

Designed as a highly interactive 45-minute webinar for groups of 6 to 8, or 60 minutes for groups of up to 12, or 90 minutes for groups of up to 20.

### Webinar overview

#### 1 Understanding management

- When have you been really happy at work? Or really unhappy? What difference did your manager make?
- Benefits of great management to the individual, the manager, the organisation
- Understanding Hay McBer's six leadership styles

#### 2 The performance management cycle

- The importance of managing performance daily
- Why communicating expectations and standards upfront is essential

#### 3 Actions and next steps

- Review
- Personal action planning
- Next steps

#### 4 Close